

Google Sheets Shortcuts by Bettertechtips.com

Common actions		Navigate spreadsheet	
Ctrl + Space	Select column	Home	Move to beginning of row
Shift + Space	Select row	End	Move to end of row
Ctrl + A	Select all	Ctrl + Home	Move to beginning of cell
Ctrl + Z	Undo last action	Ctrl + End	Move to end of sheet
Ctrl + Y	Redo	Ctrl + Backspace	Scroll to active cell
Ctrl + F	Find	Ctrl + Shift + Page Down	Move to next sheet
Ctrl + H	Find and replace	Ctrl + Shift + Page Up	Move to previous sheet
Ctrl + O	Open a spreadsheet	Alt + Shift + K	Display list of sheets
Ctrl + P	Print current spreadsheet	Alt + Shift + X	Open Explore panel
Ctrl + C	Copy selected cells	Ctrl + Alt + Shift + H	Open revision history
Ctrl + X	Cut selected cells		
Ctrl + V	Paste		
Ctrl + Shift + V	Paste values only		
Shift + F11	Insert a new sheet		
Ctrl + Shift + F	Hide/show menu bar		
Format cells		Open a menu	
Ctrl + B	Bold selected cells	Alt + F (Chrome); Alt + Shift + F	Open File menu
Ctrl + I	Italicize selected cells	Alt + E (Chrome); Alt + Shift + E	Open Edit menu
Ctrl + U	Underline selected cells	Alt + V (Chrome); Alt + Shift + V	Open View menu
Alt + Shift + 5	Strikethrough selected cells	Alt + I (Chrome); Alt + Shift + I	Open Insert menu
Ctrl + Shift + E	Center align	Alt + F (Chrome); Alt + Shift + F	Open Format menu
Ctrl + Shift + L	Left align	Alt + D (Chrome)	Open Data menu
Ctrl + Shift + R	Right align	Alt + T	Open Tools menu
Ctrl + K	Insert link	Alt + N	Open Add-ons menu
Ctrl + Shift + ;	Insert current time	Alt + H (Chrome)	Open Help menu
Ctrl + ;	Insert current date	Ctrl + Shift + \	Open Context menu
Ctrl + Alt + Shift + ;	Insert current date and time		
Ctrl + Shift + 1	Format as decimal		
Ctrl + Shift + 2	Format as time		
Ctrl + Shift + 3	Format as date		
Ctrl + Shift + 4	Format as currency		
Ctrl + Shift + 5	Format as percentag		
Ctrl + Shift + 6	Format as exponent		
Ctrl + \	Clear formatting		
Edit notes and comments		Add or change rows and columns	
Shift + F2	Insert/edit note	Ctrl + Alt + Shift + =	Insert new row/column
Ctrl + Alt + M	Insert/edit comment	Ctrl + Alt + -	Delete row/column
Ctrl + Alt + Shift + A	Open comment discussion thread	Ctrl + Alt + 9	Hide row
		Ctrl + Shift + 9	Unhide row
		Ctrl + Alt + 0	Hide column
		Ctrl + Shift + 0	Unhide column
		Alt + Shift + Right arrow	Group rows or columns
		Alt + Shift + Left arrow	Ungroup rows or columns
		Alt + Shift + Down arrow	Expand grouped rows or columns
		Alt + Shift + Up arrow	Collapse grouped rows or columns